

Bibliographic Control of Web Resources: A Library of Congress Action Plan

Work Plan Form for Action Item 1.4

Completed by: Meg Bellinger, OCLC

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1. Leader: Meg Bellinger, Vice President, OCLC Digital & Preservation Resources (DPR)
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Principal Investigator: Pam Kircher, OCLC DPR
Work Group Participants (present as well as anticipated):
 - a. LC ALSI, Collection Policy Committee, Acquisitions Directorate & Information Technology Services
 - b. ARL Preservation Program Committee
 - c. Chief Officers of State Library Agencies (COSLA)
 - d. US Government Printing Office
 - e. NARA
 - f. National Agricultural Library
 - g. National Library of Medicine
 - h. OCLC

Stakeholders:

- a. US Government Printing Office
 - b. Ohio Joint Electronic Records Repository Initiative (Includes State Library of Ohio, Ohio Historical Society, and Ohio Supercomputing Center)
 - c. Connecticut State Library
 - d. Library of Michigan
 - e. Arizona State Library, Archives, & Public Records
 - f. University of Edinburgh, Scotland
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2. CMT Liaison: Judy Mansfield
 3. Points of convergence/dependencies with other action items: NA
 4. Consultants: We continue to confer informally with various internationally recognized experts.
 5. Text for action item:
 - 1.0 Increase the availability of standard records for selected Web resources
 - 1.4 Design mechanisms to harvest, archive, and provide access to selected electronic government publications through partnerships with government agencies and/or academic institutions
 6. Estimate of costs: NA

7. Source of funding: OCLC Digital & Preservation Resources

8. Task components/deliverables: The Digital Archive supports capture of Web documents, creation of preservation metadata for digital objects, ingestion of objects, and long-term retention of these objects. Presently, object formats are limited to text and still image. The archive is also limited to ingesting objects one logical object at a time, but it does have a set of tools that enable users to manage a complex workflow involving selection, cataloging, and archiving activities. Users can also generate a copy of the metadata and the object to disseminate to in-house storage.

Viewers will see objects in the Digital Archive by clicking on a URL in a bibliographic record in WorldCat, which they will access through FirstSearch, CORC, or a local catalog. They will also be able to access the Digital Archive by typing its URL into a Web browser.

Object owners will control access to their objects by creating content groups and related authorization groups. Owners can delete their objects from the archive as well. For users familiar with OCLC's CORC and FirstSearch interfaces, the system will be easy to interact with. However, the harvest software and the Administration module have new interfaces.

9. Timeline for completion of action item: Installation was completed May 26, 2002. Pilot participants began sending files to the Digital Archive June 3, 2002.

10. Communications plan: OCLC DPR will e-mail quarterly status reports to CMT Liaison Judy Mansfield on July 1, October 1, January 1, and April 1 regarding pilot group user responses, new users, and any future enhancements. OCLC DPR will also disseminate information about its Digital Archive project via several other channels, including a presentation to BIBCONTROL Action Item leaders at their June 16 meeting, a presentation to the 4th International JISC/CNI Conference June 26, and a chapter in next year's edition of *Advances in Librarianship*.